



Multi-Agency Learning Forum

Term of Reference

Purpose, aims and responsibilities

The Multi-Agency Learning Forum forms part of a 'learning framework'. It provides for a static group of professionals to share learning from case reviews, audits, and inspections which have been completed within a range of departments, including Adult Social Care, the Community Safety Partnership, Children's Social Care, and the Learning Hub (Bexley S.H.I.E.L.D.). This forum can consider learning from cases overseen by Bexley S.H.I.E.L.D.'s Learning from Practice Group, BSAB's Serious Adult Review (SAR)/Best Practice & Learning Lessons Subgroup, and Community Safety Partnership Domestic Homicide Review Panels which meets the criteria for 'multi-agency learning' and will consider how best to disseminate learning points across the wider social care system. This forum also provides for local debrief on less serious cases, incorporating learning from a range of cases where similar themes emerge and ensuring the learning is captured and shared through learning events. The forum will ensure schedules for training take account of any case learning identified. A forward planner for events (including a concentration on where learning can be embedded and or included) will be kept under regular review.

Key responsibilities include:

- Seeking assurance on single-agency training activity within Bexley and that agencies are meeting their statutory responsibilities in terms of safeguarding training
- Assisting with the formation of training and development plan for Bexley S.H.I.E.L.D., BSAB, and the Community Safety Partnership
- Commissioning and coordinating multi-agency safeguarding training
- Sharing good practice and looks for opportunities to pool resources and encourage joint working
- Planning multi-agency learning events in response to Bexley SHIELD's priorities, the work of the Learning Hub, and any Child Safeguarding Practice Reviews and/or multi-agency learning reviews
- Planning multi-agency learning events in response to BSAB's priorities and any Safeguarding Adult Reviews (SARs)
- Planning multi-agency learning events in response to the Community Safety Partnership's priorities and any Domestic Homicide Reviews (DHRs).

Working methods

The activities will inevitably be closely related to those of other sub-groups of Bexley S.H.I.E.L.D. (including the Learning from Practice Group), BSAB (including the Serious Adult Review (SAR)/Best Practice & Learning Lessons Subgroup), and the Community Safety Partnership, and require appropriate cross-membership of sub-groups and regular exchange of information.

The forums have two main purposes – they can be used for case learning events and for dissemination and exploration of learning from audits, inspections and reviews but they can also be used to provide other important opportunities for local multi-agency practitioner and manager learning.

A standard agenda template for the Learning Forum is included in **Appendix I**.

This group can also feed information into the tri-borough work of Bexley S.H.I.E.L.D.



A tracker and recording template is in place which identifies key learning emerging including how learning will be embedded and shared in the system and how and when impact of learning will be measured and reviewed.

Frequency of meetings

The Multi-Agency Learning Forum will meet quarterly. Meeting duration will be 2 hours.

Case learning

Facilitated discussion, consultation and reflection by practitioners, managers or core groups, using a systems approach to examining and analysing individual current or no longer active cases. These may include complex cases where there have been good outcomes, current cases that have become stuck, or cases which cause professional concern or interest that do not meet the criteria for Child Safeguarding Practice Reviews, SARs, or DHRs.

Dissemination of new knowledge and findings

The Multi-Agency Learning Forum will be responsible for the dissemination of new knowledge and findings from multi-agency audits, case reviews, inspections or other local or national sources, in order to ensure continuing local multi-professional learning and development.

Membership

The Multi-Agency Learning Forum has a fixed core membership drawn from organisations across the safeguarding system. In some cases, partner organisations will have 2 members who share the joint responsibility for attending the meetings (it will be the responsibility of joint members to decide on attendance at each meeting according to the cases being discussed). Core members from all partner organisations are also responsible for sending a deputy to attend meetings in their absence. Ad hoc membership will be requested from partner organisations where specialist knowledge and expertise is helpful to progress a case discussion. The membership is set out in **Appendix 2**.

Accountability

The Multi-Agency Learning Forum is accountable to Bexley S.H.I.E.L.D., BSAB, and the Community Safety Partnership. It will report to Bexley S.H.I.E.L.D., BSAB, and the Community Safety Partnership twice yearly with a focus on impact of learning from practice and with a programme of review. The governance structure chart is set out in **Appendix 3**.

Date for next review: June 2020



Appendix I – Multi-Agency Learning Forum Standard Agenda Template

	Agenda item	Paper/ Discussion	Lead	Time
1	Welcome, introductions, apologies			5 mins
2	Actions from last meeting			5 mins
3	Noting current and pending learning reviews in Bexley: <ul style="list-style-type: none">• Domestic Homicide Reviews• Safeguarding Adults Reviews• Child Safeguarding Practice Reviews			5 mins
4	Individual case learning 1			30 mins
5	Individual case learning 2			30 mins
6	Evidencing impact of learning – updating the tracker			15 mins
7	Domestic abuse training programme			5 mins
8	Bexley Safeguarding Adults Board training programme			5 mins
9	Bexley S.H.I.E.L.D. training programme			5 mins
10	Tri-borough Learning Forum <ul style="list-style-type: none">• Update from Bexley SHIELD			5 mins
11	Noting individual cases for next meeting			5 mins
12	Agreeing future meeting dates			2 mins
13	AOB			2 mins



Appendix 2 – Multi-Agency Learning Forum Membership

Core membership

Agency	Representatives	Name	Joint membership?
Bexley S.H.I.E.L.D.	Practice Review and Learning Manager	Amanda Gillard	
LB Bexley	Domestic Abuse and Sexual Violence Strategy Manager (joint chair)	Debee Simpson	
Bexley Adults Safeguarding Board	Practice Review and Learning Manager (joint chair)	Anita Eader	
Bexley Voluntary Service Council	Chief Executive	Vikki Wilkinson	
Bromley Healthcare	Named Nurse Safeguarding Children	Lorraine Latteman	
Dartford & Gravesham NHS Trust	Named Nurse Safeguarding Children	Sue Govier	Yes
Dartford & Gravesham NHS Trust	Adult Lead	Gina Tomlin	
Lewisham and Greenwich NHS Trust	Named Nurse Safeguarding Children	Belinda Chideme	Yes
Lewisham and Greenwich NHS Trust	Adult Lead	Caroline Brown	
Oxleas NHS Foundation Trust	Head of Safeguarding Children	Ida Bradford	Yes
Oxleas NHS Foundation Trust	Adult Lead	Stacey Washington	
NHS Bexley CCG	Deputy Designated Nurse Safeguarding Children	Clare Hunter	
NHS Bexley CCG	Adult Lead	Philippa Uren	
NHS Bexley CCG	Clinical Lead for Children's Services	Karen Upton	
LB Bexley	Head of Professional Standards and Quality Assurance	Lara Wood	Yes
LB Bexley	Service Manager, Professional Standards and QA	Lori Goossen	
LB Bexley	Associate Director Bexley Care	Lorraine Goude	
LB Bexley	Head of Safeguarding Adults	Malcolm Bainsfair	
LB Bexley	OD Consultant (Adult Health and Social Care)	Maria Ahmed	
LB Bexley	Local Education Systems Leader (Safeguarding in Education)	Joan Woodham	
LB Bexley	Community Safety Manager	Emma Leathers	
LB Bexley	Head of Housing Services	Kevin Murphy	
Met Police	Detective Chief Inspector	Harmeet Archer	

Ad hoc membership

Agency	Representatives	Name
LB Bexley	Lead Early Years Adviser	Jo Smith
LB Bexley	Signs of Safety Implementation Lead	Barry Tilzey



Appendix 3 – Governance Arrangements

