



Learning and Development External Training Programme 2020-2021

Safeguarding Adults

Safeguarding Adults Level 1

(Basic Awareness)

Suitable for:

The course is for all staff that have contact with vulnerable adults within LBB or Partner Agencies who may be at risk of abuse or neglect. It will provide participants with a basic awareness of adult safeguarding, which is a minimum requirement for everyone either as volunteer or employee.

This course (in addition to the e-learning course) provides knowledge and understanding of adult safeguarding at basic awareness level and is designed to be practical and engaging, requiring the attendees to consider dilemmas and scenarios, based on real life cases

Available Dates:

UPDATE during Coronavirus Pandemic

We are moving to virtual training delivered via Microsoft Teams. A guide will be given out for attendees when booking, to ensure the smooth running of the course which will benefit yourself and the trainers.

Trainer(s)

Amy Collett
Anita Eader
Malcolm Bainsfair

Dates:

25th June 2020 09:30-12:30
8th September 2020 09:30 – 12:30

How to Apply:

Email PSA@Bexley.gov.uk with your full name, job title, organisation with the course title you would like to attend. A calendar invite will be sent for confirmation you are booked on.

Multi-Agency Safeguarding Adults Workshop Level 2/3

Suitable for:

This course is relevant for all staff from LBB and its partners who may have a role to play in a safeguarding enquiry (Section 42). The day looks at changes introduced as part of the Care Act 2014 in relation to safeguarding adults, but then works through real examples of concerns from receipt to closure. Participants, wherever possible assume real role responsibilities to understand better their part in enquiries, but also to understand that of others/other agencies. The workshops are designed to ensure an appropriate range of partners.

Pre-course requirements:

Applicants should have completed one of the Basic Awareness Courses.

UPDATE during Coronavirus Pandemic

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Trainer(s)

Jas Kang

Simona Ucuncu

Dates: to be sent out in due course

How to Apply:

Email PSA@Bexley.gov.uk with your full name, job title, organisation with the course title you would like to attend. A calendar invite will be sent for confirmation you are booked on.

Level 1 Basic Awareness of the Mental Capacity Act

Suitable for:

This introductory course is for all levels of staff in all social and healthcare organisations in Bexley and includes individuals from the voluntary sector who hold responsibility for the correct implementation of the MCA and the correct recording of assessments and Best Interest decisions made.

This course provides knowledge and understanding of the Mental Capacity Act and the Deprivation of Liberty Safeguards (DOLS) at basic awareness level.

Pre-course requirements:

The applicant is strongly urged to complete, if not already done so, the e-learning package on the Mental Capacity Act.

UPDATE during Coronavirus Pandemic

We are moving to virtual training delivered via Microsoft Teams. A guide will be given out for attendees when booking, to ensure the smooth running of the course which will benefit yourself and the trainers.

Trainer(s)

Iyamide Smith

Dates:

23rd June 2020 10:00-12:30

1st September 2020 09:30-12:30

How to Apply:

Email PSA@Bexley.gov.uk with your full name, job title, organisation with the course title you would like to attend. A calendar invite will be sent for confirmation you are booked on.

Safeguarding Adults – Train the Trainer

Suitable for:

It is expected that most services/providers will ensure staff access adult safeguarding training as part of their 'in house' mandatory training arrangements.

This course is designed for smaller organisations or groups with less ability to equip and update key personnel/volunteer. The advantage of this is that it will provide your agency/organisation the flexibility to train staff as and when required and course participants will have access to appropriate presentation/training materials for use within your agency.

Individuals must be nominated by their organisation.

Staff who attend this course need to undertake to attend regular update/refresher training to ensure ongoing updating of changes/developments. The One Year On session is the annual refresher course for staff who undertook the training the previous year. If you do not attend this course, you will not be able to continue to deliver this training.

Pre-Course requirements:

Participants must have completed Basic Awareness training within the last two years.

UPDATE during Coronavirus Pandemic

We are moving to virtual training delivered via Microsoft Teams. A guide will be given out for attendees when booking, to ensure the smooth running of the course which will benefit yourself and the trainers.

Trainer(s)

Anita Eader

Dates:

Train the Trainer 1 year on: 14th July 2020 09:30 – 13:00

19th October 2020 09:30 – 13:00

How to Apply:

Email PSA@Bexley.gov.uk with your full name, job title, organisation with the course title you would like to attend. A calendar invite will be sent for confirmation you are booked on.

The Role Of The Manager In Provider Organisations

Suitable for:

This course will support senior staff and managers of provider organisations to consider their roles in leading their organisations when a 'statutory safeguarding enquiry' is taking place relating to their customers/Clients/patients.

Residential or Nursing Care Homes, Home Care agencies, Statutory Agencies such as Police, Health Trusts, Voluntary agencies, Social and Health Care workers, Advocacy groups, Faith communities in Bexley

It can also be attended by staff working in London Borough of Bexley's Contracts and Commissioning.

Pre-course requirements:

All delegates should have previously completed safeguarding basic awareness training and should be familiar with the Pan London Safeguarding Adults Procedures and local arrangements prior to attending the course.

UPDATE during Coronavirus Pandemic

We are moving to virtual training delivered via Microsoft Teams. A guide will be given out for attendees when booking, to ensure the smooth running of the course which will benefit yourself and the trainers.

Trainer(s)

Anita Eader

Dates:

29th October 2020 10:00 – 13:00

How to Apply:

Email PSA@Bexley.gov.uk with your full name, job title, organisation with the course title.
A calendar invite will be sent for confirmation you are booked on.

Safer Recruitment in the Voluntary & Community Sector

Suitable for:

Staff in the voluntary and community sector who have responsibility for recruitment of staff and volunteers.
To enable voluntary, community, faith and charitable settings to adopt safer recruitment practices

Pre-course requirements:

Participants must have completed Basic Awareness training.

UPDATE during Coronavirus Pandemic

We are moving to virtual training delivered via Microsoft Teams. A guide will be given out for attendees when booking, to ensure the smooth running of the course which will benefit yourself and the trainers.

Trainer(s)

Anita Eader

Dates:

17th November 2020 09:30 – 12:30

How to Apply:

Email PSA@Bexley.gov.uk with your full name, job title, organisation with the course title you would like to attend.
A calendar invite will be sent for confirmation you are booked on.

Modern Day Slavery

Suitable for: This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector. Multi-disciplinary modern-day slavery awareness training to meet the needs of frontline and ancillary professionals working in key agencies e.g. health, social care, police etc.

Overview:

The course is a four hour awareness raising session covering:

- What is modern slavery and human trafficking, and the difference with people smuggling
- What good internal referral mechanisms look like
- How to identify and respond to potential cases of modern slavery and human trafficking, using indicators, and applying current laws with a victim-centred and multiagency approach
- Good practice models for multiagency work

UPDATE during Coronavirus Pandemic

We are moving to virtual training delivered via Microsoft Teams. A guide will be given out for attendees when booking, to ensure the smooth running of the course which will benefit yourself and the trainers.

Trainer(s)

Anita Eader , Malcolm Bainsfair, Paul Hickford , Philippa Uren

Dates:

23rd September 2020 09:00 – 13:00

13th October 2020 09:30 – 13:30

How to Apply:

Email PSA@Bexley.gov.uk with your full name, job title, organisation with the course to
A calendar invite will be sent for confirmation you are booked on.

Self Neglect and Hoarding

Suitable for:

This course has been developed for learners who have previously completed Safeguarding Awareness and Mental Capacity Act training. The Care Act 2014 has formally recognised self-neglect as a type of abuse and neglect meaning that people who self-neglect can now be supported by safeguarding adults approaches, as well as receiving more general support from practitioners. This course provides an awareness of what constitutes self-neglect and will explore the key concepts of supporting the individual.

The course will also provide learners with knowledge of Hoarding as a disorder. The course focuses on understanding the different ways in which a hoarding disorder manifests, and the impact it has on individuals and others within their social networks. It also considers the benefits of early intervention in promoting mental health and well-being.

Pre-course requirement:

The applicant should have completed the Safeguarding Adults and Mental Capacity Training (Level 1)

Basic Awareness Level 1 – Faith Group Leaders

The Aim:

The course is for all Faith Group Leaders that have contact with vulnerable adults within LBB or Partner Agencies who may be at risk of abuse or neglect. It will provide participants with a basic awareness of adult safeguarding, which is a minimum requirement for everyone either as volunteer or employee.

Understanding of adult safeguarding at basic awareness level and is designed to be practical and engaging, requiring the attendees to consider dilemmas and scenarios, based on real life cases

UPDATE during Coronavirus Pandemic

We are moving to virtual training delivered via Microsoft Teams. A guide will be given out for attendees when booking, to ensure the smooth running of the course which will benefit yourself and the trainers.

Trainer(s)

Anita Eader

Dates:

13th August 2020 09:30 – 12:30

How to Apply:

Email PSA@Bexley.gov.uk with your full name, job title, organisation with the course title you would like to attend.

A calendar invite will be sent for confirmation you are booked on.

Information Sharing & Communication Skills Training

Suitable for: This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to meet the needs of frontline and ancillary professionals working in key agencies e.g. health, social care, police etc.

This is a Bexley Safeguarding Adults Board supported course as a learning lesson outcome of the Serious Adult Review (SAR).

UPDATE during Coronavirus Pandemic

We are moving to virtual training delivered via Microsoft Teams. A guide will be given out for attendees when booking, to ensure the smooth running of the course which will benefit yourself and the trainers.

Trainer(s)

Anita Eader

Dates:

22nd September 2020 09:30-12:30

How to Apply:

Email PSA@Bexley.gov.uk with your full name, job title, organisation with the course title you would like to attend. A calendar invite will be sent for confirmation you are booked on.

E-LEARNING OFFER

The Professional Standards Academy in Bexley Adult Social Care manages a range of learning and development resources to support both Council staff and those in provider agencies within the borough. This includes e-learning via the **MeLearning Portal** and a range of additional resources via [SCILS](#) (Social Care Information and Learning Services). We recognise that many of you already have your own learning and development programmes in place although we do know that some providers also access the MeLearning and SCILS Resources for some of the underpinning knowledge. Please feel free to access any of the available resources to supplement your existing offer.

It is important to us to understand if there are other, particular areas of learning that you would find helpful or indeed more useful than those available here and we are very keen to hear back from you so that we can invest resources and support more closely aligned to supporting you deliver quality services in Bexley. If you would like to discuss this or make suggestions then please do contact Maria Ahmed maria.ahmed@bexley.gov.uk

Bexley MeLearning Portal

How to login/create an account

This provides a range of key Care Act and Safeguarding e-learning to Bexley staff, those of provider agencies and to carers and volunteers across Bexley working to support our vulnerable individuals and families.

We have recently added a number of courses including **GDPR and Information & Cyber Security** (an area identified as hugely important during recent requirements for significant reporting on Covid 19 data) and an offer, until 30th September 2020, of the **Care Certificate Suite** that may be helpful to you in providing some baseline online learning to staff you are recruiting either temporarily or permanently at this particularly challenging time.

Attached is a list of all the courses available on the MeLearning Portal which are accessed via the Courses Library button. Please advise the staff you are employing which courses you wish them to complete.

Login details and account creation

Self-registration and creating an account is straightforward with automated validation available across a large number of organisations whose e-mail domain names eg @bexley.gov.uk have been provided to the MeLearning technical team. This will be the case for some of you, so if staff are given an e-mail account with your agency/provider domain and it's already in our system their registration will be fully automated.

People who are new to caring and supporting people in the Borough during this unique time may have individual e-mail addresses and there is therefore an individual validation step required as part of the self-registration process.

[To create a new account please click here](#) Please make sure that your staff **do** complete the Employer Section and enter either your agency/provider name or **Covid-19 Worker** in this section (please ask individuals not to enter their own name in the Employer Section) – this will enable swift acceptance and validation of account requests.

Once the person has completed this and the request has been validated they will receive a welcome e-mail with some signposting around how to access the Course Library and confirming their username and a password to login and to create a password of their own choosing. For those staff already registered [they should login here.](#)

SCILS

Social Care Information and Learning Services (SCILS) is an online learning resource/community dedicated to the Health and Social Care Sector. Bexley has subscribed to this for a number of years on behalf of you, our providers, and the current offer is open until March 2022.

A wide range of social care materials are available either for online or group learning along with other services that support social care professionals in furthering their knowledge such as a News Desk, a Discussions Board and a Question & Answers Forum.

To register on SCILS please go to www.scils.co.uk and register using the Registration Number: 428BEXLEY (full SCILS information is [here](#)).

Please see the document for further information and the detailed login details.

We trust you will find these resources helpful and access to the systems should be straightforward however if you have any queries please do e-mail CALearningSupport@bexley.gov.uk re the MeLearning Portal or Maria.Ahmed@bexley.gov.uk re SCILS

MeLearning Courses 2020

Care Act (13 Courses)

- Introduction and Overview
 - Information and Advice
 - Assessment and Eligibility
 - Independent Advocacy
 - Charging and Financial Assessment
 - Deferred Payments
 - Care and Support Planning
 - Personal Budgets
 - Direct Payments
 - Review of Care and Support Plans
 - Transition to Adulthood
 - Integration Cooperation and Partnerships
 - Safeguarding Duties and Responsibilities
- Care Certificate** - Digital Learning Suite
(comprising underpinning knowledge across 15 modules)

Data Protection

GDPR - Core - For Staff
Information and Cyber Security

Safeguarding

Safeguarding Adults - Level 1
Safeguarding Adults - Level 2
Safeguarding Against Radicalisation - The

Prevent Duty

Honour-Based Violence and Forced Marriage

Mental Capacity Act

Deprivation of Liberty Safeguards

Safeguarding Children - Level 1

Further learning

Autism Awareness

Risk Assessment in the Workplace

Moving and Positioning of Individuals

Personal Safety: Lone Worker

Medication Awareness and Safe Handling of

Medicines

Food Safety and Hygiene Essentials

Coronavirus Awareness (iHasco)

Blue LMS
Your personal learning site



Additional Training

Domestic Abuse:

For further information please contact Deborah Simpson at Deborah.simpson@bexley.gov.uk or alternatively through the Domestic abuse website <https://www.bexleydomesticabuseservices.org.uk/>

Suicide prevention (Thrive):

Thrive are offering a free 10 minute Training - <https://www.thriveldn.co.uk/campaigns/zerosuicideldn/>

They also have an arrangement with Papyrus for more formal training here is the link: <https://www.thriveldn.co.uk/core-activities/suicide-prevention/>