



Learning and Development External Training Programme 2019 – 2020



Safeguarding Adults

Safeguarding Adults Level 1

(Basic Awareness)

Suitable for:

The course is for all staff that have contact with vulnerable adults within LBB or Partner Agencies who may be at risk of abuse or neglect. It will provide participants with a basic awareness of adult safeguarding, which is a minimum requirement for everyone either as volunteer or employee.

This course (in addition to the e-learning course) provides knowledge and understanding of adult safeguarding at basic awareness level and is designed to be practical and engaging, requiring the attendees to consider dilemmas and scenarios, based on real life cases

Available Dates:

Date	Time
3 rd April 2019	9.30am -13.30pm
8 th May 2019	9.30am -13.30pm
25 th June 2019	9.30am -13.30pm
9 th October 2019	9.30am -13.30pm
4 th December 2019	9.30am -13.30pm
29 th January 2020	9.30am -13.30pm
3 rd March 2020	9.30am -13.30pm

Venue: To be confirmed**Cost:** No cost.**HOW TO APPLY**

For all individuals, please apply using the link below:

https://mybexley.firmstep.com/service/Safeguarding_Adults_Team_Course_Application

Multi-Agency Safeguarding Adults Workshop Level 2/3

Suitable for:

This course is relevant for all staff from LBB and its partners who may have a role to play in a safeguarding enquiry (Section 42). The day looks at changes introduced as part of the Care Act 2014 in relation to safeguarding adults, but then works through real examples of concerns from receipt to closure. Participants, wherever possible assume real role responsibilities to understand better their part in enquiries, but also to understand that of others/other agencies. The workshops are designed to ensure an appropriate range of partners.

Pre-course requirements:

Applicants should have completed one of the Basic Awareness Courses.

Available Dates:

Date	Time
23 rd April 2019	9.30am -16.30pm
24 th July 2019	9.30am -16.30pm
12 th September 2019	9.30am -16.30pm
17 th October 2019	9.30am -16.30pm
20 th November 2019	9.30am -16.30pm
15 th January 2020	9.30am -16.30pm
12 th February 2020	9.30am -16.30pm

Venue: To be confirmed **Cost:** No cost.

HOW TO APPLY

For all individuals, please apply using the link below:

https://mybexley.firmstep.com/service/Safeguarding_Adults_Team_Course_Application

Level 1 Basic Awareness of the Mental Capacity Act

Suitable for:

This introductory course is for all levels of staff in all social and healthcare organisations in Bexley and includes individuals from the voluntary sector who hold responsibility for the correct implementation of the MCA and the correct recording of assessments and Best Interest decisions made.

This course provides knowledge and understanding of the Mental Capacity Act and the Deprivation of Liberty Safeguards (DOLS) at basic awareness level.

Pre-course requirements:

The applicant is strongly urged to complete, if not already done so, the e-learning package on the Mental Capacity Act.

Available Dates:

Date	Time
11 th April 2019	10am – 12.30pm
6 th June 2019	10am – 12.30pm
17 th September 2019	10am – 12.30pm
12 th November 2019	10am – 12.30pm
14 th January 2020	10am – 12.30pm
10 th March 2020	10am – 12.30pm

The MCA Trainer is also available to deliver bespoke MCA/DOLs within your services on request (subject to availability)

Venue: To be confirmed **Cost:** No cost

HOW TO APPLY

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https://mybexley.firmstep.com/service/Safeguarding_Adults_Team_Course_Application

Safeguarding Adults – Train the Trainer

Suitable for:

It is expected that most services/providers will ensure staff access adult safeguarding training as part of their 'in house' mandatory training arrangements.

This course is designed for smaller organisations or groups with less ability to equip and update key personnel/volunteer. The advantage of this is that it will provide your agency/organisation the flexibility to train staff as and when required and course participants will have access to appropriate presentation/training materials for use within your agency.

Individuals must be nominated by their organisation.

Staff who attend this course need to undertake to attend regular update/refresher training to ensure ongoing updating of changes/developments. The One Year On session is the annual refresher course for staff who undertook the training the previous year. If you do not attend this course, you will not be able to continue to deliver this training.

Pre-Course requirements:

Participants must have completed Basic Awareness training within the last two years.

Available Dates:

Date	Time
5 th June 2019	13.30pm – 16.30pm
10 th October 2019	9.30am – 13.30pm
6 th August 2019 (One Year On)	9.30am – 13pm

Venue: To be confirmed **Cost:** No cost.

HOW TO APPLY

Individuals must be nominated by their organisation. For all individuals, please apply using the link below:

https://mybexley.firmstep.com/service/Safeguarding_Adults_Team_Course_Application

The Role Of The Manager In Provider Organisations

Suitable for:

This course will support senior staff and managers of provider organisations to consider their roles in leading their organisations when a 'statutory safeguarding enquiry' is taking place relating to their customers/Clients/patients.

Residential or Nursing Care Homes, Home Care agencies, Statutory Agencies such as Police, Health Trusts, Voluntary agencies, Social and Health Care workers, Advocacy groups, Faith communities in Bexley

It can also be attended by staff working in London Borough of Bexley's Contracts and Commissioning.

Pre-course requirements:

All delegates should have previously completed safeguarding basic awareness training and should be familiar with the Pan London Safeguarding Adults Procedures and local arrangements prior to attending the course.

Available Dates:

Date	Time
23 rd May 2019	2pm – 5pm
16 th September 2019	09.30am – 13.30pm

Venue: To be confirmed **Cost:** No cost.

HOW TO APPLY

For all individuals, please apply using the link below:

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Safer Recruitment in the Voluntary & Community Sector

Suitable for:

Staff in the voluntary and community sector who have responsibility for recruitment of staff and volunteers.
To enable voluntary, community, faith and charitable settings to adopt safer recruitment practices

Pre-course requirements:

Participants must have completed Basic Awareness training.

Available Dates:

Date	Time
18 th June 2019	09.30am – 13.30pm
31 st July 2019	09.30am – 13.30pm
21 st November 2019	09.30am – 13.30pm
22 nd January 2020	09.30am – 13.30pm

Venue: To be confirmed **Cost:** No cost.

HOW TO APPLY

For all individuals, please apply using the link below:

https://mybexley.firmstep.com/service/Safeguarding_Adults_Team_Course_Application

Self Neglect and Hoarding

Suitable for:

This course has been developed for learners who have previously completed Safeguarding Awareness and Mental Capacity Act training. The Care Act 2014 has formally recognised self-neglect as a type of abuse and neglect meaning that people who self-neglect can now be supported by safeguarding adults approaches, as well as receiving more general support from practitioners. This course provides an awareness of what constitutes self-neglect and will explore the key concepts of supporting the individual. The course will also provide learners with knowledge of Hoarding as a disorder. The course focuses on understanding the different ways in which a hoarding disorder manifests, and the impact it has on individuals and others within their social networks. It also considers the benefits of early intervention in promoting mental health and well-being.

Pre-course requirement:

The applicant should have completed the Safeguarding Adults and Mental Capacity Training (Level 1)

Course Dates:

Dates to be arranged. Please apply to the waiting list.

Venue: To be confirmed

Cost:

No cost.

HOW TO APPLY

For all individuals, please apply using the link below:

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Modern Day Slavery

Suitable for: This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector. Multi-disciplinary modern-day slavery awareness training to meet the needs of frontline and ancillary professionals working in key agencies e.g. health, social care, police etc.

Overview:

The course is 2.5 hour awareness raising session covering:

- What is modern slavery and human trafficking, and the difference with people smuggling
- What good internal referral mechanisms look like
- How to identify and respond to potential cases of modern slavery and human trafficking, using indicators, and applying current laws with a victim-centred and multiagency approach
- Good practice models for multiagency work

Available Dates:

Date	Time
10 th May 2019	9.30am – 13.30pm
10 th September 2019	9.30am – 13.30pm
16 th October 2019	9.30am – 13.30pm
14 th November 2019	9.30am – 13.30pm
16 th January 2020	9.30am – 13.30pm
18 th March 2020	9.30am – 13.30pm

Venue: To be confirmed **Cost:** No cost.

HOW TO APPLY

For all individuals, please apply using the link below:

https://mybexley.firmstep.com/service/Safeguarding_Adults_Team_Course_Application

Information Sharing & Communication Skills Training

Suitable for: This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to meet the needs of frontline and ancillary professionals working in key agencies e.g. health, social care, police etc.

This is a Bexley Safeguarding Adults Board supported course as a learning lesson outcome of the Serious Adult Review (SAR).

Date	Time
12 th June 2019	09.30am-12.30pm
5 th February 2020	09.30am-12.30pm

Venue: To be confirmed **Cost:** No cost.

HOW TO APPLY

For all individuals, please apply using the link below:

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Domestic Violence

For further information please contact Deborah Simpson at Deborah.simpson@bexley.gov.uk or alternatively through the Domestic abuse website <https://www.bexleydomesticabuseservices.org.uk/>

E Learning

The London Borough of Bexley continues to provide a range of free to access e-learning courses, which includes amongst others:

- Safeguarding Adults – Level 1
- Safeguarding Adults – Level 2
- Mental Capacity Act
- Deprivation of Liberty Safeguards
- Modern Day Slavery - <https://bexley.learningpool.com/course/view.php?id=733>

Registration - Please follow these steps

Make sure you have access to your email account to register.

Go online and type in the address:

<https://www.melearning.co.uk/learning/bexley/>

Follow the steps to self-register and you may receive an e-mail advising you to await validation (this is to ensure genuine Bexley agencies are accessing the resources)

Once validated you will receive a welcome e-mail confirming your username and password

Each course should take between 1 to 1½ hours to complete and at the end of each there is a short quiz to test your understanding. Once you have passed the final quiz for each course you will receive a downloadable certificate.

If you have any general queries or problems accessing your e-learning course please e-mail: helpdesk@melearning.co.uk please provide your name, user name and contact phone number someone will then contact you as soon as possible.

Cost: No cost