

A spiral-bound calendar is shown in the top-left corner, partially overlapping a yellow background. The calendar page is white with a grid of dates. The days of the week are labeled 'FRI' and 'SAT'. The numbers 4, 5, 6, 7, 11, 12, 13, 14, 18, 19, 20, 21, 25, 26, and 27 are visible in the grid. The spiral binding is on the left side.

Learning and Development Programme 2024-2025

Bexley Safeguarding Adults Board



About this Programme

Who is this programme for?

This Learning & Development Programme is for the Bexley Safeguarding Adults Board (BSAB) partnership and all agencies working with adults residing in Bexley or in Bexley services.

The purpose of this programme:

The courses offered are a product of the Bexley Safeguarding Adults Board to share best practice learning and development opportunities across the Bexley Partnership. All the courses offered are from Bexley Safeguarding Adults Reviews (SARs) or National themes that the BSAB.

Aim:

The best practice knowledge gained through these courses should be cascaded throughout agencies to embed learning. The BSAB will seek assurances from agencies on how the learning has been embedded and shared throughout to ensure all professionals working with adults at risk in Bexley have access to learning which can positively impact outcomes for residents of Bexley.

Where did the themes and topics stem from:

The learning and development opportunities offered in this programme are directly lifted from Safeguarding Adult Reviews (SARs) completed in Bexley since 2015. All published SARs can be found here:

<https://www.safeguardingadultsinbexley.com>

Additional Learning opportunities

At the back of this programme, we have shared links to other resources we feel are essential to all workers for basic safeguarding practice.

If you are outside Bexley and you wish to attend a course or to have a course you would like to be delivered then please use the contact us.

Who to contact:

To book on any of our training courses listed in this programme or for any further details please contact us at bsab@bexley.gov.uk



Introduction to Bexley's Safeguarding Adult Reviews (SAR) & How to complete an IMR (Individual Management Review)

Suitable for:

The course is for all staff who will be nominated to represent their agency, team or service area in a statutory Safeguarding Adult Review (SAR) led by Bexley Safeguarding Adults Board.

This workshop is designed to inform professionals involved in a SAR what to expect, how to complete the forms and how to identify safeguarding learning.

It has been identified as best-practice to ensure all BSAB partners and those engaged in a local SAR are supported through the process.

These are for each professional as and when SARs are commissioned in Bexley.

If you'd like to book a session with BSAB please get in touch by emailing bsab@bexley.gov.uk

Available Dates: At your request

Venue: Microsoft Teams / Face to Face

Facilitators: Anita Eader, Alexandra Gregory



Safeguarding Adults Level 1 (Basic Awareness)

Suitable for:

The course is for all staff that have contact with vulnerable adults within LBB or Partner Agencies who may be at risk of abuse or neglect. It will provide participants with a basic awareness of adult safeguarding, which is a minimum requirement for everyone either as volunteer or employee.

This course (in addition to the e-learning course) provides knowledge and understanding of adult safeguarding at basic awareness level and is designed to be practical and engaging, requiring the attendees to consider dilemmas and scenarios, based on real life cases.

Available Dates:

- 16th May 9.30-12.30 - Public Gallery West
- 7th November 13.30-16.30 - Public Gallery West

Venue: Civic Offices Bexleyheath **Cost:** Free to all Bexley providers **Facilitators:** Anita Eader

How to book: Please email bsab@bexley.gov.uk your request

Safeguarding Adults – Train the Trainer

Suitable for:

It is expected that most services/providers will ensure staff access adult safeguarding training as part of their 'in house' mandatory training arrangements. This course is designed for smaller organisations or groups with less ability to equip and update key personnel/volunteer. The advantage of this is that it will provide your agency/organisation the flexibility to train staff as and when required and course participants will have access to appropriate presentation/training materials for use within your agency. Staff who attend this course need to undertake to attend regular update/refresher training to ensure ongoing updating of changes/developments. The One Year On session is the annual refresher course for staff who undertook the training the previous year. If you do not attend this course, you will not be able to continue to deliver this training.

Pre-Course requirements /Post-Course requirements:

- Participants must have completed Basic Awareness training within the last two years.
- Participants must complete the annual update to keep within the course framework.

Date:

- 14th January 2025 13.30-15.30 - Public Gallery West

Venue: Civic Offices Bexleyheath **Cost:** Free to all Bexley providers **Facilitators:** Anita Eader

How to book: Please email bsab@bexley.gov.uk your request

Basic Awareness Level 1 – Faith Group Leaders

The Aim:

The course is for all Faith Group Leaders that have contact with vulnerable adults within LBB or Partner Agencies who may be at risk of abuse or neglect. It will provide participants with a basic awareness of adult safeguarding, which is a minimum requirement for everyone either as volunteer or employee.

Understanding of adult safeguarding at basic awareness level and is designed to be practical and engaging, requiring the attendees to consider dilemmas and scenarios, based on real life cases

Date:

- 17th July 13.30-16.30 – MS Teams

Venue: MS Teams **Cost:** Free to all Bexley providers **Facilitators:** Anita Eader

How to book: Please email bsab@bexley.gov.uk your request

A glass of amber liquid with pills and a syringe on a dark surface.

Drug Awareness training with The Pier Road Project

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector. The aim is to raise Drug awareness and we will covering basic awareness, harm reduction and how to refer into the service.

Available Dates:

- 8th May 10.00-12.00 MS Teams
- 31st July 10.00-12.00 - Public Gallery West
- 30th October 10.00-12.00 – Room G04
- 22nd January 2025 10.00-12.00 MS teams

Venue: Microsoft Teams / Bexley Civic offices

Cost: Free to all Bexley providers

Facilitators: SLAM – Pier Road Project

How to book: Please email bsab@bexley.gov.uk your request

NHS

**South London
and Maudsley
NHS Foundation Trust**

Safeguarding and the Role Of The Manager

Suitable for:

This course will support senior staff and managers of provider organisations to consider their roles in leading their organisations when a 'statutory safeguarding enquiry' is taking place relating to their customers/Clients/patients.

Residential or Nursing Care Homes, Home Care agencies, Statutory Agencies such as Police, Health Trusts, Voluntary agencies, Social and Health Care workers, Advocacy groups, Faith communities in Bexley. It can also be attended by staff working in London Borough of Bexley's Contracts and Commissioning.

Pre-course requirements:

All delegates should have previously completed safeguarding basic awareness training and should be familiar with the Pan London Safeguarding Adults Procedures and local arrangements prior to attending the course.

The view of BSAB was to use learning events to engage and hear from Providers in Bexley.

Date:

- 20th November 9.30-12.30 - Public Gallery West

Venue: Civic Offices Bexleyheath

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request





Safeguarding: How do you know your service is safe?

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to work through how you know your services are safe, understand national expectations and look at best practice examples.

Dates:

- 8th October 9.30-12.30 - Public Gallery East

Venue: Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request

Safeguarding: Safer Recruitment in the Voluntary & Community Sector

Suitable for:

Staff in the voluntary and community sector who have responsibility for recruitment of staff and volunteers. To enable voluntary, community, faith and charitable settings to adopt safer recruitment practices

Pre-course requirements:

Participants must have completed Safeguarding Adults Level 1 Basic Awareness training.

Date:

- 10th September 13.30-16.00 - Public Gallery West

Venue: Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request



Safeguarding Duty: Making Safeguarding Personal

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to understand the Care Act 2014 and what Making Safeguarding Personal (MSP) means in practice. How do you listen to your clients, patients or service users? How do they know where to go if they have concerns? How do they influence and drive your service and agency? And much much more...

Date:

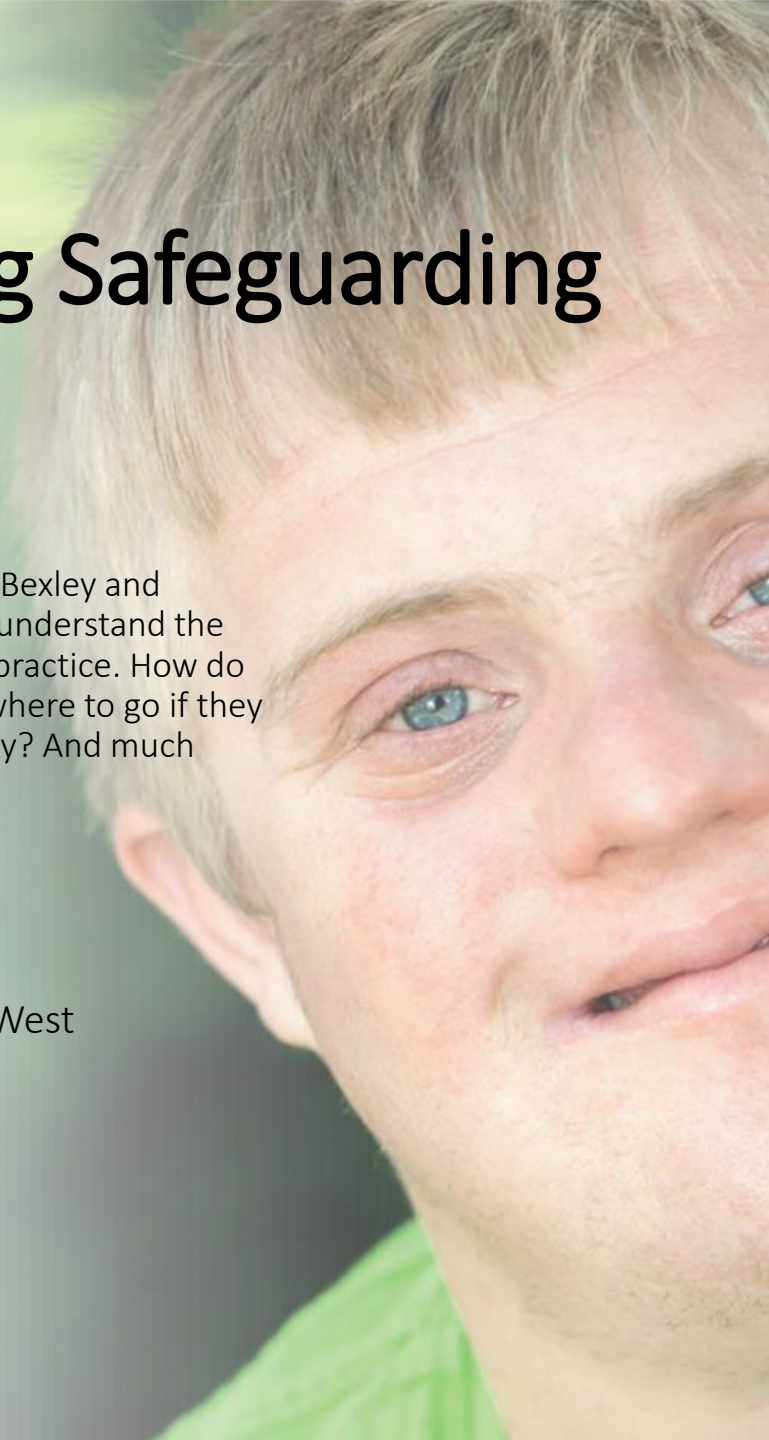
- 24th June 13.30-16.30 - Bexley civic offices – Public Gallery West

Venue: Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request



Safeguarding and Information Sharing

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to understand and learn what information needs sharing, when and to whom and what happens in the process. Also covers GDPR and myth-busting around needing permission to raise a concern. It is a very comprehensive workshop – either a full day or two half days are offered.

Date:

- 15th May 09.30-3.30 - Bexley civic offices – room G05

Venue: Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request



Safeguarding and Person-Centred Planning

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to challenge current practice and give examples on best practice.

Date:

- 27th November 09.30-12.30 – Public gallery East

Venue: Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request

Safeguarding: Suicide & Self-harm Awareness

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to understand the differences between suicide, self-harm and suicide ideation.

Date:

- 27th June 9.00-11.30 – Public Gallery West

Venue: Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request



Safeguarding: Cultural Competency Workshop

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to understand how culture impacts on professional decision-making, patient/client/service user choices, impacts of community and limitations to what professionals know and can do.

Date:

- 6th November 09.30-12.30 MS Teams

Venue: Microsoft Teams

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request

A man with a beard and glasses, wearing a blue suit and a patterned tie, is seated at a wooden desk. He is looking down at a tablet device. A woman with blonde hair, wearing a dark blue blazer and a brown skirt, is standing next to him, leaning over the desk and looking at the tablet. The desk is cluttered with various items including notebooks, pens, a smartphone, and a tablet. In the background, there is a large window with a view of a building exterior.

Safeguarding and Legal Literacy

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to understand the legal framework that underpins safeguarding adults including links to – Care Act, Human Rights Act, Mental Capacity Act, Modern Slavery Act, Domestic Abuse Bill, and many more.

Available Dates:

- 23rd July 09.30-12.30 Bexley civic office public Gallery East
- 14th November 09.30-12.30 MS teams

Venue: Microsoft Teams and Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request

Professional Curiosity- Roles & Responsibilities

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to understand what it means to be professionally curious, where your role starts and ends and how to seek advice and support.

Available Dates:

- 25th November 09.30-12.30 Bexley civic offices - public gallery west
- 4th March 2025 09.30-12.30 MS Teams

Venue: Microsoft Teams and Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request





Understanding Court & Probation Pathways

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to ensure professionals understand the complexities of the court and probation systems so that they can support victims and perpetrators.

Date:

- 25th July 10.00-12.30 Bexley civic office- room G04

Venue: Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request



Housing Support & Options

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to ensure professionals understand what Bexley Housing Support and Options are available in Bexley, how to access them, how to support someone through the process and what to do if someone doesn't engage or cooperate.

Date:

- 12th November 09.30-12.30 MS Teams

Venue: Microsoft Teams

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request





Think Family, Carers and their rights

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to ensure professionals understand what legislation protects carers, learn what BSAB expects and what best practice looks like.

Date:

- 26th November 13.00-13.30 – Council Chambers

Venue: Bexley civic offices

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request

Safeguarding and Trauma Informed Practice:

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector; multi-disciplinary training to understand the boundaries of mental capacity particularly when under duress or coercion and how to apply mental capacity risk assessments when someone is unable to understand the risks and/or may be putting another adult or child at risk.

To understand what Trauma-Informed Practice is, who it applies to, how to work with individuals that have experienced trauma and where to get help when outside your area of expertise.

Date:

- 23rd January 2025 09.30-12.30 - Public gallery west

Venue: Civic Offices Bexleyheath

Cost: Free to all Bexley providers

Facilitators: Deb Barnett

How to book: Please email bsab@bexley.gov.uk your request





Safeguarding and Self-Neglect

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector;

Date:

- 22nd August 09.30-12.30 - Public Gallery West

Venue: Civic Offices Bexleyheath

Cost: Free to all Bexley providers

Facilitators: Anita Eader

How to book: Please email bsab@bexley.gov.uk your request

Hate Crime

Session Outline:

This is a 2-hour workshop for professionals in Bexley covering:

What hate crime is, The Bexley picture, Understanding prejudice, How to challenge hate and be an ally, How to disrupt hate crime safely and Reporting and support services available

Available Dates:

- 20th June 9.30-11.30am
- 14th August 09.30-11.30am
- 15th October 10.00am-12pm
- 15th November 9.30-11.30am

Venue: Civic Offices Bexleyheath

Cost: Free to all Bexley providers

Facilitators: Maria Rumbol

How to book: Registration is compulsory via Eventbrite [here](#).

If you are interested in a bespoke session from the Community Safety Team or from our commissioned service, Stop Hate UK, please contact community.safety@bexley.gov.uk

Violence Against Women and Girls (VAWG)

For the course dates and to book on any of the courses please click on the requested course and it will take you to Eventbrite

- [Bystander Intervention](#)
- [Allyship and Misogyny](#)
- [Understanding Consent](#)
- [Safe Spaces](#)
- [Sexual Exploitation](#)
- [Tackling Digital VAWG](#)

Venue: Civic Offices Bexleyheath/ MS teams

Cost: Free to all Bexley providers

Facilitators: Maria Rumbol

How to book: click on the requested link



Modern Slavery

This session cover what modern slavery is, the Bexley context, adult safeguarding processes, the importance of multi-agency working, and the National Referral Mechanism.

Suitable for:

This introductory course is for all levels of staff in all frontline settings in Bexley and includes individuals from voluntary sector. Multi-disciplinary modern-day slavery awareness training to meet the needs of frontline and ancillary professionals working in key agencies e.g. health, social care, police etc.

NB: You do not need to be physically based in Bexley, but your work or operations must be, at least in part, in the Bexley borough. The workshop focuses on our local context and response, and it is not available or relevant to persons not working in Bexley.

Available Dates:

All sessions run from 9.30am-12.30pm

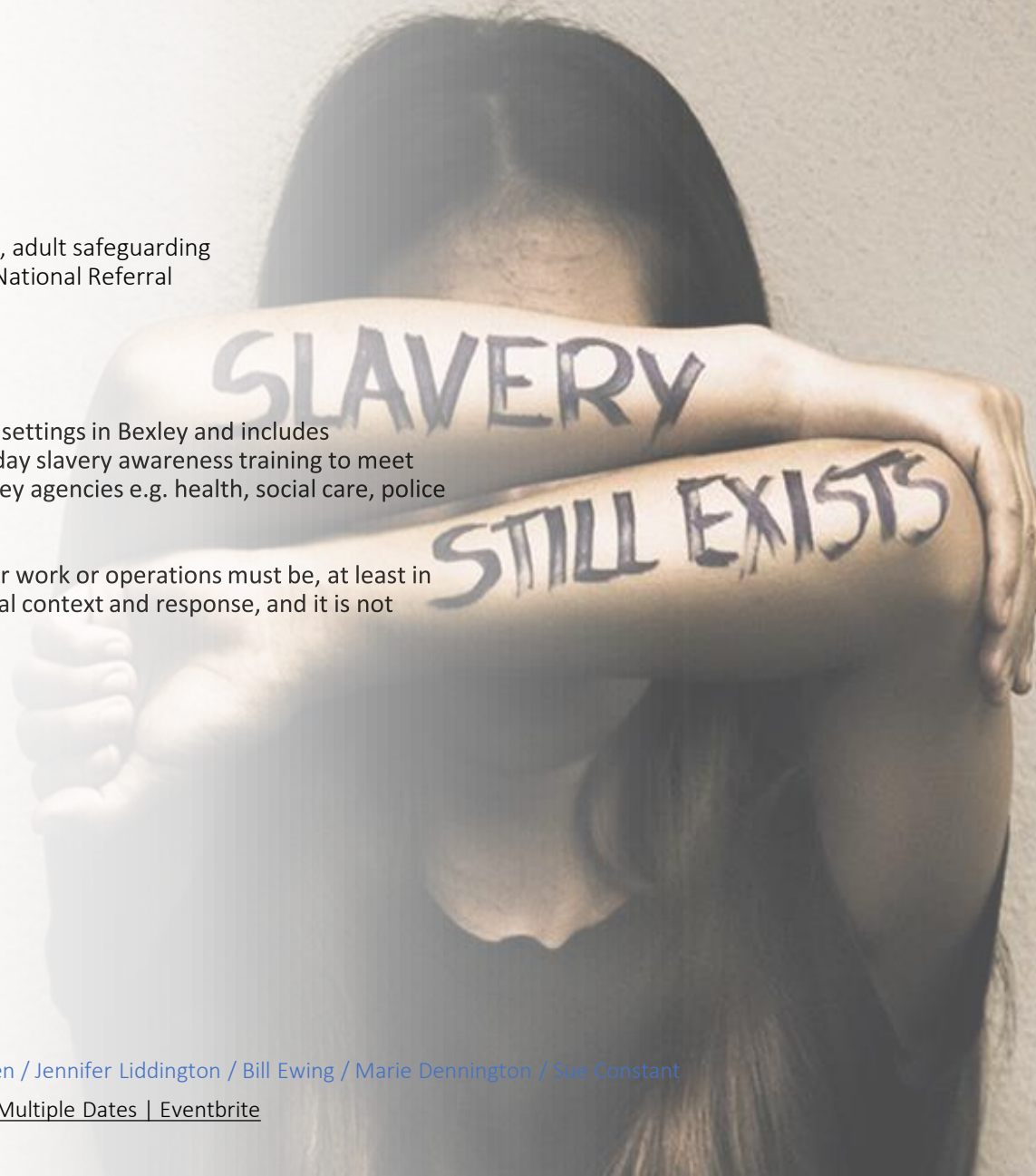
- 28th March 2024 (Civic Offices)
- 15th April 2024 (Civic Offices)
- 1st May 2024 (Microsoft Teams)
- 13th June 2024 (Civic Offices)
- 24th July 2024 (Civic Offices)
- 19th August 2024 (Microsoft Teams)

Venue: Civic Offices Bexleyheath/ MS teams

Cost: Free to all Bexley providers

Facilitators: [Anita Eader](#) / [Maria Rumbol](#) / [Kerry Smith](#) / [Philippa Uren](#) / [Jennifer Liddington](#) / [Bill Ewing](#) / [Marie Dennington](#) / [Sue Constant](#)

How to book: [click here: Bexley Modern Slavery Workshop Tickets, Multiple Dates | Eventbrite](#)



Child Exploitation

The session covers forms of child exploitation, barriers to safeguarding, disruption and safeguarding processes, and the National Referral Mechanism.

This training session is essential for Children's Social Care, the Police, and Youth Justice Service, and desirable for professionals working in healthcare, education, working with victim or vulnerable children and young people, and in other frontline settings. The session covers forms of child exploitation, barriers to safeguarding, disruption and safeguarding processes, and the National Referral Mechanism.

NB: You do not need to be physically based in Bexley, but your work or operations must be, at least in part, in the Bexley borough. The workshop focuses on our local context and response, and it is not available or relevant to persons not working in Bexley.

Available Dates:

- 12th July 1.00-4.00pm council chambers
- 2nd October 9.30-12.30 council chambers
- 14th January 2.00-5.00pm council chambers

Venue: Civic Offices Bexleyheath **Cost:** Free to all Bexley providers **Facilitators:** Hannah Porter, Maria Rumbol, Laura Wareing

How to book: [click here: Booking a Training Event | Bexley Safeguarding Partnership](#)

NRM Process and Panel

The session covers forms of child exploitation, the National Referral Mechanism process, evidencing exploitation, and the Devolved Decision-Making NRM Pilot for Child NRMs.

Suitable for:

This training workshop is essential for Children's Social Care, the Police, and Youth Justice Service, and desirable for professionals working in healthcare, education, working with victim or vulnerable children and young people, and around exploitation of adults.

NB: You do not need to be based in Bexley, but your work or operations must be, at least in part, in the Bexley borough. The workshop focuses on our local context and response, and it is not available or relevant to persons not working in Bexley.

Available Dates:

All sessions run from 2.00pm – 3.30pm

- 27th March 2024 - Civic Offices
- 30th May 2024 - Civic Offices
- 25th July 2024 - Civic Offices

Venue: Civic Offices, Bexleyheath

Cost: Free to all Bexley providers

Facilitators: Laura Wareing

How to book: Via Eventbrite [here](#) or to request an ad hoc session, email nrm@bexley.gov.uk

Domestic Abuse

Domestic abuse is everyone's business

Domestic abuse, sexual violence and violence against women and girls (VAWG) training is available to all professionals

- Introduction to routine safe enquiry
- Introduction to multi-agency risk assessment conference (MARAC)
- Recognising coercive and controlling behaviour
- Domestic abuse dynamics, risk identification and assessment (DASH)
- Safety planning in cases of domestic abuse
- Stalking and harassment
- Honour based abuse, forced marriage and female genital mutilation (FGM)
- Criminal Orders and Civil Orders in relation to domestic abuse
- Refresher DASH training
- Domestic homicide review – lessons learnt seminar

Please contact shield@bexley.gov.uk for upcoming course dates and to enroll.





E-learning offer

The Professional Standards Academy in Bexley Adult Social Care manages a range of learning and development resources to support both Council staff and those in provider agencies within the borough. This includes e-learning via the **MeLearning Portal** and a range of additional resources via [SCILS](#) (Social Care Information and Learning Services)

We recognise that many of you already have your own learning and development programmes in place although we do know that some providers also access the MeLearning and SCILS Resources for some of the underpinning knowledge. Please feel free to access any of the available resources to supplement your existing offer.

It is important to us to understand if there are other, particular areas of learning that you would find helpful or indeed more useful than those available here and we are very keen to hear back from you so that we can invest resources and support more closely aligned to supporting you deliver quality services in Bexley. If you would like to discuss this or make suggestions then please do contact Maria Ahmed maria.ahmed@bexley.gov.uk

Bexley Me-Learning Portal



How to login/create an account

This provides a range of key Care Act and Safeguarding e-learning to Bexley staff, those of provider agencies and to carers and volunteers across Bexley working to support our vulnerable individuals and families.

We have recently added a number of courses including **GDPR and Information & Cyber Security** (an area identified as hugely important during recent requirements for significant reporting on Covid 19 data) and an offer, until 30th September 2020, of the **Care Certificate Suite** that may be helpful to you in providing some baseline online learning to staff you are recruiting either temporarily or permanently at this particularly challenging time.

Attached is a list of all the courses available on the MeLearning Portal which are accessed via the Courses Library button. Please advise the staff you are employing which courses you wish them to complete.

Login details and account creation

Self-registration and creating an account is straightforward with automated validation available across a large number of organisations whose e-mail domain names eg @bexley.gov.uk have been provided to the MeLearning technical team. This will be the case for some of you, so if staff are given an e-mail account with your agency/provider domain and it's already in our system their registration will be fully automated.

People who are new to caring and supporting people in the Borough during this unique time may have individual e-mail addresses and there is therefore an individual validation step required as part of the self-registration process.

[To create a new account please click here](#) Please make sure that your staff **do** complete the Employer Section and enter either your agency/provider name or **Covid-19 Worker** in this section (please ask individuals not to enter their own name in the Employer Section) – this will enable swift acceptance and validation of account requests.

Once the person has completed this and the request has been validated they will receive a welcome e-mail with some signposting around how to access the Course Library and confirming their username and a password to login and to create a password of their own choosing.

For those staff already registered [they should login here.](#)

Me-Learning Courses 2024

Blue LMS
Your personal learning site



Care Act (13 Courses)

- Introduction and Overview
- Information and Advice
- Assessment and Eligibility
- Independent Advocacy
- Charging and Financial Assessment
- Deferred Payments
- Care and Support Planning
- Personal Budgets
- Direct Payments
- Review of Care and Support Plans
- Transition to Adulthood
- Integration Cooperation and Partnerships
- Safeguarding Duties and Responsibilities

Data Protection

- GDPR - Core - For Staff
- Information and Cyber Security

Care Certificate –

- Digital Learning Suite (comprising underpinning knowledge across 15 modules)

Safeguarding

- Safeguarding Adults - Level 1
- Safeguarding Adults - Level 2
- Safeguarding Against Radicalisation - The Prevent Duty
- Honour-Based Violence and Forced Marriage
- Mental Capacity Act
- Deprivation of Liberty Safeguards
- Safeguarding Children - Level 1

Further learning

- Autism Awareness
- Risk Assessment in the Workplace
- Moving and Positioning of Individuals
- Personal Safety: Lone Worker
- Medication Awareness and Safe Handling of Medicines
- Food Safety and Hygiene Essentials
- Coronavirus Awareness (iHasco)

SCILS



Social Care Information and Learning Services (SCILS) is an online learning resource/community dedicated to the Health and Social Care Sector. Bexley has subscribed to this for a number of years on behalf of you, our providers, and the current offer is open until March 2025.

A wide range of social care materials are available either for online or group learning along with other services that support social care professionals in furthering their knowledge such as a News Desk, a Discussions Board and a Question & Answers Forum.

To register on SCILS please go to www.scils.co.uk and register using the Registration Number: 428BEXLEY (full SCILS information is [here](#)).

Please see the document for further information and the detailed login details.

We trust you will find these resources helpful and access to the systems should be straightforward however if you have any queries please do e-mail CALearningSupport@bexley.gov.uk re the MeLearning Portal or Maria.Ahmed@bexley.gov.uk re SCILS