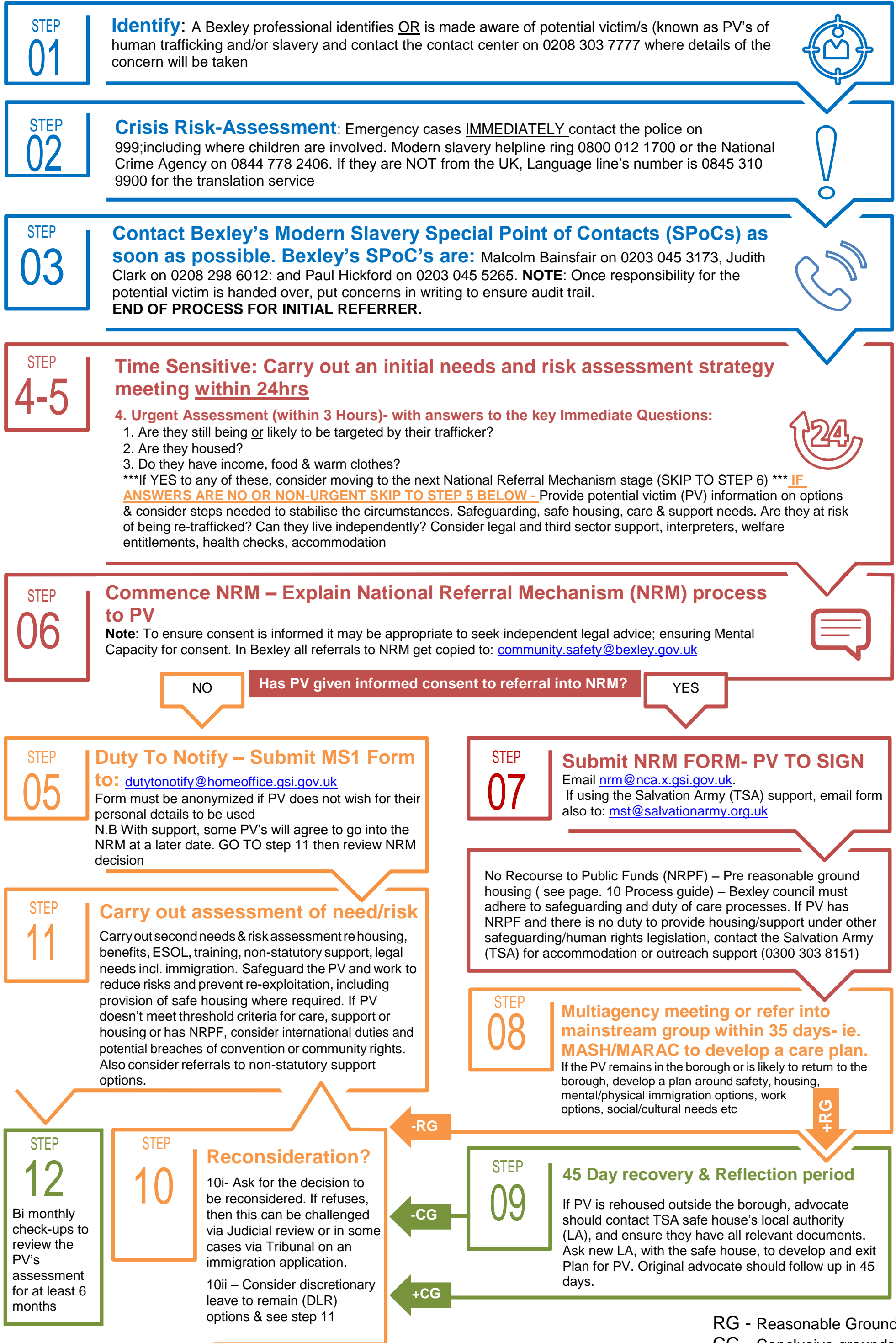


# Bexley's Referral Pathway For Modern Slavery

Please refer to the detailed 12 step process guide which correspond with the boxes steps below



**STEP 01**

**Identify:** A Bexley professional identifies OR is made aware of potential victim/s (known as PV's of human trafficking and/or slavery and contact the contact center on 0208 303 7777 where details of the concern will be taken



**STEP 02**

**Crisis Risk-Assessment:** Emergency cases IMMEDIATELY contact the police on 999; including where children are involved. Modern slavery helpline ring 0800 012 1700 or the National Crime Agency on 0844 778 2406. If they are NOT from the UK, Language line's number is 0845 310 9900 for the translation service



**STEP 03**

**Contact Bexley's Modern Slavery Special Point of Contacts (SPoCs) as soon as possible. Bexley's SPoC's are:** Malcolm Bainsfair on 0203 045 3173, Judith Clark on 0208 298 6012: and Paul Hickford on 0203 045 5265. **NOTE:** Once responsibility for the potential victim is handed over, put concerns in writing to ensure audit trail. **END OF PROCESS FOR INITIAL REFERRER.**



**STEP 4-5**

**Time Sensitive: Carry out an initial needs and risk assessment strategy meeting within 24hrs**

**4. Urgent Assessment (within 3 Hours)- with answers to the key Immediate Questions:**

1. Are they still being or likely to be targeted by their trafficker?
2. Are they housed?
3. Do they have income, food & warm clothes?

\*\*\*If YES to any of these, consider moving to the next National Referral Mechanism stage (SKIP TO STEP 6) \*\*\* **IF ANSWERS ARE NO OR NON-URGENT SKIP TO STEP 5 BELOW** - Provide potential victim (PV) information on options & consider steps needed to stabilise the circumstances. Safeguarding, safe housing, care & support needs. Are they at risk of being re-trafficked? Can they live independently? Consider legal and third sector support, interpreters, welfare entitlements, health checks, accommodation



**STEP 06**

**Commence NRM – Explain National Referral Mechanism (NRM) process to PV**

**Note:** To ensure consent is informed it may be appropriate to seek independent legal advice; ensuring Mental Capacity for consent. In Bexley all referrals to NRM get copied to: [community.safety@bexley.gov.uk](mailto:community.safety@bexley.gov.uk)



**Has PV given informed consent to referral into NRM?**

NO

YES

**STEP 05**

**Duty To Notify – Submit MS1 Form to: [dutytonotify@homeoffice.gsi.gov.uk](mailto:dutytonotify@homeoffice.gsi.gov.uk)**

Form must be anonymized if PV does not wish for their personal details to be used  
N.B With support, some PV's will agree to go into the NRM at a later date. GO TO step 11 then review NRM decision

**STEP 07**

**Submit NRM FORM- PV TO SIGN**

Email [nrm@nca.x.gsi.gov.uk](mailto:nrm@nca.x.gsi.gov.uk).  
If using the Salvation Army (TSA) support, email form also to: [mst@salvationarmy.org.uk](mailto:mst@salvationarmy.org.uk)

**STEP 11**

**Carry out assessment of need/risk**

Carry out second needs & risk assessment re housing, benefits, ESOL, training, non-statutory support, legal needs incl. immigration. Safeguard the PV and work to reduce risks and prevent re-exploitation, including provision of safe housing where required. If PV doesn't meet threshold criteria for care, support or housing or has NRPF, consider international duties and potential breaches of convention or community rights. Also consider referrals to non-statutory support options.

No Recourse to Public Funds (NRPF) – Pre reasonable ground housing ( see page. 10 Process guide) – Bexley council must adhere to safeguarding and duty of care processes. If PV has NRPF and there is no duty to provide housing/support under other safeguarding/human rights legislation, contact the Salvation Army (TSA) for accommodation or outreach support (0300 303 8151)

**STEP 08**

**Multiagency meeting or refer into mainstream group within 35 days- ie. MASH/MARAC to develop a care plan.**

If the PV remains in the borough or is likely to return to the borough, develop a plan around safety, housing, mental/physical immigration options, work options, social/cultural needs etc

**STEP 12**

Bi monthly check-ups to review the PV's assessment for at least 6 months

**STEP 10**

**Reconsideration?**

10i- Ask for the decision to be reconsidered. If refuses, then this can be challenged via Judicial review or in some cases via Tribunal on an immigration application.

10ii – Consider discretionary leave to remain (DLR) options & see step 11

**STEP 09**

**45 Day recovery & Reflection period**

If PV is rehoused outside the borough, advocate should contact TSA safe house's local authority (LA), and ensure they have all relevant documents. Ask new LA, with the safe house, to develop and exit Plan for PV. Original advocate should follow up in 45 days.

RG - Reasonable Grounds  
CG - Conclusive grounds